Student Laptop Setup Guide: Using Google Chrome

Google Chrome Account Sign In:

**Step 1:** Open the Google Chrome browser using either the Desktop shortcut or using the Start Menu.

**Step 2:** Click on the Account icon from within the Google Chrome browser and select “Turn on Sync”.

**Step 3:** Sign in using your APTS student account info (ex. student@pioneers2002.org).

Grant Camera and Microphone Access for Google Meet:

**Step 1:** Go to meet.google.com. The first time you visit the site it should ask you to “Allow Meet to use your camera and microphone”. Click allow.
Step 2: (If pop-up does not appear) Click on the Lock icon to the left of the web address.

Select ‘Site Settings’ and change Camera and Microphone permissions to ‘Allow’.

Tip: You can check the status of your Microphone and Camera permissions by clicking on Settings icon (shown below) from the Meet homepage.

If your Microphone or Camera is blocked (shown below) follow the steps above.