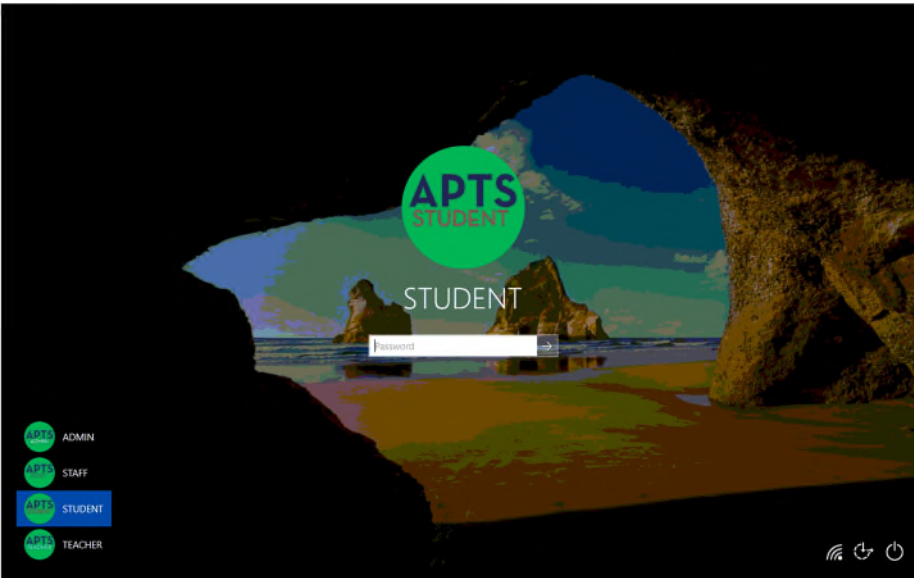
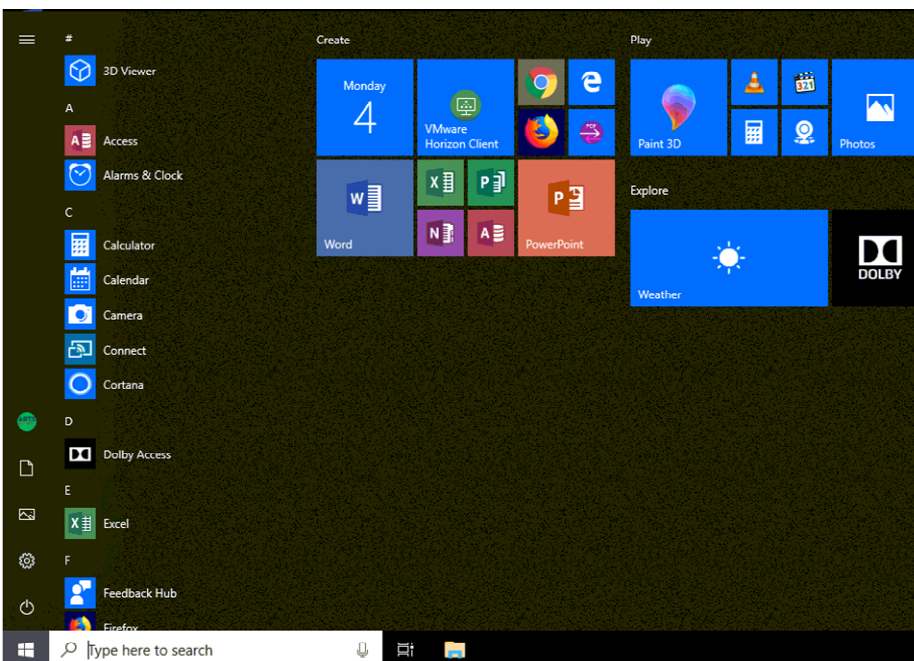


Student Laptop Guide: Sign In & Useful Applications

- After powering on the laptop, click on **STUDENT** account and enter the password **APTS** to sign in.



- Important programs such as, Google Chrome, Microsoft Word, Paint and more can be found under the Start Menu.



- We advise students to use Google applications (Docs, Slides, Sheet) to complete classwork. However, the Office 2016 Suite is installed on the laptops and available for use offline.
- If you encounter any computer issues, you can email ITHelp@aptsprograms.org for assistance.

Important Reminder: These laptops are the property of Alternative Paths Training School and Programs. Please refrain from installing any new programs and/or software that are not currently installed on the computer. If you need a program installed for schoolwork, please contact the APTS IT Department.